



## OFFICIAL MANAGING AGENT FOR THE ELISENHEIM HOME OWNERS ASSOCIATION

**NOTES TO THE BUDGET 2017 to 2018**

NOTE	COMMENTS
1	Interest received from funds in current account
2	Interest collected from arrear levies charged at 11,75%
3	Levies are collected per erf and per general residential unit The EPDC is exempt from levies Business erven are owned by the EPDC Levies are increased for the next financial period by 10% New levies will be: <b>Phase 1</b> Per Erf = N\$506-00 Per Sectional Unit = N\$253-00
4	<b>Phase 2</b> Per Erf = N\$506-00 Per Sectional Unit = N\$253-00
5	<b>Phase 3</b> Phase 3 will not be included in the current budget Should Phase 3 be incorporated within the EOA before 28 February 2018, a separate budget will be submitted to the members of Phase 3 and will be incorporated into this budget
6	The difference in Income compared to the previous year is as a result that Phase 2 registered during the year and that the levy income was a "Stepped" income stream.
7	Depreciation does not form part of the income statement but is provided for as an expense to make provision to replace assets. Small plant is provided for to be replaced in 1 Year. The rest of the plant is provided for replacement in three years We purchased a new Bakkie, Hino Truck and a street cleaning machine
8	The waste water treatment remains contractually the responsibility of the EOA for the next five years where after the responsibility will transfer to the Windhoek Municipality. We have provided for an increase

	of 10%
9	Vehicle fuel increased substantially from the previous year and is as a result from a claim that the EPDC has against the EOA for fuel supplied and also the new vehicles purchased
10	The Truck donated by the EPDC to the EOA must be made roadworthy for an amount of N\$71,104-00, the rest is normal maintenance on the vehicles of the EOA
11	The insurance reduced because the EOA has a claim against the EPDC for insurance that the EOA paid on behalf of the EPDC
12	We anticipate that the legal fees will increase because the EOA will take members to task that do not comply with Estate and DRC rules
13	Administration fees are budgeted to increase by 6%
14	Salaries are reviewed annually in December and a pro rata increase of 9% is provided for. We anticipate to increase the casual workers force after the rainy season to clean the roadside verges
15	Cost to clean the public open spaces – includes the cost to rent/buy TLB
16	Cost for the operation of the pump station
17	Cost for the purchase of an office copy machine for Estate Manager
18	Increased cost for printing after incorporation of Phase 2 & 3
19	Workers Uniforms were purchased in the previous year and must be purchased again in this financial year
20	Telephone Charges for Estate Management
21	The EPDC currently pays for the full security bill for patrolling the perimeter fence. EOA must absorb 33.3% of the cost in the current budget
22	Security company informs us that there will be a substantial increase because of the union deliberations and we have included the increased cost for doubling the guards in December and January